

37th Cycle – Academic Year 2021/2022

Public call for applications for the competitive selection procedure for admission to the 37th Cycle Ph.D. Research Course with administrative seat at the University of Salento

List of the PhD Programs

- Diritti e Sostenibilità (Law and Sustainability, see attachment A);
- Filosofia: Forme e Storia dei Saperi Filosofici (Philosophy: Forms and History of Philosophical Knowledge, see attachment B);
- Fisica e Nanoscienze (Physics and Nanosciences, see attachment C);
- Human and Social Sciences (see attachment D);
- Ingegneria dei Materiali e delle Strutture e Nanotecnologie (Material, Structure and Nanotechnology engineering, see attachment E);
- Ingegneria dei Sistemi complessi (Engineering of complex systems, see attachment F);
- Lingue, Letterature, Culture e loro applicazioni (Languages, Literatures and Cultures and their applications, see attachment G);
- Matematica e Informatica (Mathematics and IT, see attachment H);
- Nanotecnologie (Nanotechnology, see attachment I);
- Scienze del Patrimonio Culturale (Sciences for Cultural Heritage, see attachment L);
- Scienze e Tecnologie Biologiche ed Ambientali (Biological and environmental sciences and technologies, see attachment M);
- Transizione Digitale e Sostenibilità: le imprese e le Amministrazioni pubbliche nell'economia globalizzata (Digital Transformation and Sustainability. Firms and public Administrations in the global Economy, see attachment N).

Application Procedure

Applications for the competitive selection procedure must be made within and not after 13:00 (Italian time) on 8th July 2021.

The application shall be made, under penalty of exclusion, **exclusively online**, by following the appropriate procedure made available at: <https://studenti.unisalento.it>

To access the procedure, you must:

- a) Log on to the said website <https://studenti.unisalento.it> and **select, in the top right corner, in the MENU tab, your chosen language (Italian or English)**.
- b) If the Applicant has not already registered, complete the registration process, clicking on "REGISTRAZIONE" in the "AREA RISERVATA", or access using your credentials;
- c) The applicant who has already registered on Esse3 can directly access the above mentioned website (accessing from "Authentication procedure - LOGIN") and log in with the credentials he/she already have.

On the other hand, foreign applicants will be able to access the website <https://studenti.unisalento.it> through "Registration for foreign candidates"/ **"Registrazione per candidati stranieri"** without having to activate the SPID.

All other applicants must activate SPID level 2.

The information needed to activate SPID can be found at <https://www.spid.gov.it/richiedi-spidi>;

- d) Go to the portal (authentication - LOGIN) on the banner “Accedi al Portale degli studenti” and click on “REGISTRAR’S OFFICE/ADMISSION TEST/ISCRIZIONE CONCORSI/DOTTORATO DI RICERCA”.

Choose the Doctorate Course on which you intend to apply and, after carefully reading this call for application and its attachments, complete the on-line application form, entering all the required data. The procedure described in this paragraph **is obligatory** in order to be admitted to the competitive selection procedure.

- e) Complete the online application form and attach all required documents in pdf, jpeg or tiff formats.

It should be noted that for competitive selection procedures that include positions with a general research theme and places with a specific research theme, the choice of the type of position for which you intend to apply must be made in the drop-down MENU under "ADMINISTRATIVE CATEGORY".

The online procedure for the submission of the application for participation in the competitive selection procedure will be available at <https://studenti.unisalento.it> from **15:00 (Italian time) on 10 June 2021.**

APPLICATION PROCESS

Applicants are kindly requested to rigorously follow in detail all the following instructions:

- **The files required by the electronic procedure must be attached in pdf, jpg and tiff formats. These files must be inserted in the relevant section of the online procedure and must be named in the following manner:**

- identity card: CI_Applicant’s name (eg. CI_JACKSON)
- curriculum vitae: CV_Applicant’s surname (e.g. CV_JACKSON)
- self-certification of exams: ESAMI_Applicant’s surname (e.g. ESAMI_JACKSON)
- other qualifications: TITOLO_1_Applicant’s surname; TITOLO_2_Applicant’s surname; TITOLO_3_Applicant’s surname; etc;
- research project: PROGETTO_PHD in Applicant’s surname;
- account for interview: ACCOUNT_INTERVIEW_ Applicant’s surname (e.g. ACCOUNT_INTERVIEW_JACKSON);
- co-tutor (only for the Ph.D. research course in “Filosofia: Forme e Storia dei saperi filosofici” for which one is expressly required): cotutor_Applicant’s surname (e.g. COTUTOR_JACKSON);
- curriculum and lines of research (only for the Ph.D. research course in “Human and Social Sciences”): lines_research_Applicant’s surname.
- letter of presentation (for the doctoral course in "Physics and Nanosciences": letter_presentation_ Applicant’s surname;

In the section related to the insertion of TITLES under "TYPOLOGY", the system asks to choose from a drop-down menu among various items (e.g. C.V., CARTA DI IDENTITA'/IDENTITY CARD, Progetto di ricerca/Research Project, Autocert. Esami/Self-certification of exams, Altri titoli/Other qualifications, etc.).

For each TYPOLOGY OF TITLE entered, the applicant must fill in the TITLE section.

The applicant must include the following information in that section:

- for the TITLE related to the “CARTA DI IDENTITA’/IDENTITY CARD” it will be necessary to insert "CI_surname applicant" (eg. CI_JACKSON);
- for the TITLE related to the C.V. it will be necessary to insert "CV_surname applicant" (e.g. ESAMI_JACKSON);
- for the TITLE related to the “Progetto di ricerca/Research Project” it will be necessary to insert " Research Project_surname applicant" (e.g. Research Project_JACKSON);
- for the TITLE related to the “Autocertificazione Esami/Self Certification Exams” it will be necessary to insert "Exams_surname applicant";
- for the TITLE related to the “Autocertificazione Esami/Self Certification Exams” it will be necessary to insert "title 1_surname applicant", "title 2_surname applicant", etc.
- for the TITLE related to the co-tutor (for the courses that provide it) it will be necessary to insert " co-tutor _surname applicant".

Compliance with the above instructions will allow the Admissions Board to review the uploaded documents swiftly. It will also reduce the risk of dispersion of IT documents with objects that are too long during the transfer of data from the online platform.

The University of Salento declines any responsibility in those cases in which the Applicant proceeds to the transmission of the documents without following the instructions above in the naming of the attached files.

COMPLETING THE ONLINE REGISTRATION PROCEDURE

The online registration procedure terminates with the printing out from the student portal of the receipt of the application for admission to the complete selection procedure. Once the Applicant has printed out the “admission test application”, upon completion of the online procedure, he or she can consider that his or her application to participate in the competitive selection procedure has been correctly completed.

With the online submission of the application the Applicant:

- assumes personal responsibility, pursuant to article 46 and 47 of DPR (presidential decree) 445/2000, regarding the declarations he or she has made and the files attached to the online application, in full awareness of the criminal penalties deriving from false statements and / or false declarations;
- examines the methods of processing of his or her personal data.

DOCUMENTS TO BE SUBMITTED

Together with the application for participation in the competitive selection procedure, completed online, the Applicant should attach the files containing:

1. a valid identity document.
2. a curriculum vitae containing, among other things, reference to **a telephone number and an email address** that may be used for all subsequent official communications related to the competitive selection procedure (e.g. notifications in the event of Applicants dropping out and those below them in the rankings being moved up. or the awarding of extra grants/scholarships for innovative Ph.D. research projects) and subsequently, in the event of a successful application for admission to the Ph.D. research course, the official notification

- on the part of the relevant office and the Coordinator;
3. information relating to the Applicant's completed studies (self-certification or photocopy of a transcript of records indicating the exams taken and the marks obtained on the occasion of the attainment of a three-year, specialist, or Master's degree or a degree of the *Vecchio Ordinamento* -- an Italian degree of the format before the Bologna Process reforms) , with the indication of the relative **average** of marks and of **the total duration of the Ph.D. research course in question**; students who have not yet completed their degree will be assessed on the basis of the average marks obtained in the exams up to the moment of submission of the application for participation in the competitive selection process;
 4. documentation certifying that the Applicant meets the qualifications / experience / activities indicated by the individual Ph.D. research course descriptions attached to this call for applications, which the Applicant possesses and desires to be evaluated by the Admissions Board;
 5. your research project (which must be presented together with the application for participation in the competitive selection procedure for all the PhD research courses). These candidates will be evaluated, as far as the first test is concerned, on the research project presented and therefore will not take the written test. Each candidate may submit only one research project for each PhD course for which he / she is applying.
 6. the form with the mail account to with the admissions board of the competitive selection procedure send an invitation to the interview which will be carried out through MICROSOFT TEAMS.

Supplementation/ correction of the application

The application form may be corrected /supplemented exclusively by electronic means within the deadline for submitting the electronic application indicated in the previous art. 3.

In order to modify/supplement the application, the applicant must access again the website studenti.unisalento.it and click on "MENU" by selecting "ADMISSION TEST/CONCORSI". So he/she may select the competition for which he/she wants to modify the application from "LISTA CONCORSI A CUI SI E' ISCRITTI". Then it must click on "PROCEED WITH ADMISSION" and finally on "COMPLETA IL PROCESSO SELEZIONATO" at the bottom of the page.

Thus the applicant may access again the submitted application and proceed to replace, delete or add further documents. At the end of the modifications, the applicant will have to transmit the new application form that will automatically replace the previous one already sent.

The new application generated by the system will permanently cancel the previous one, so it is recommended to check the correctness and completeness of the documents attached to the last application submitted.